



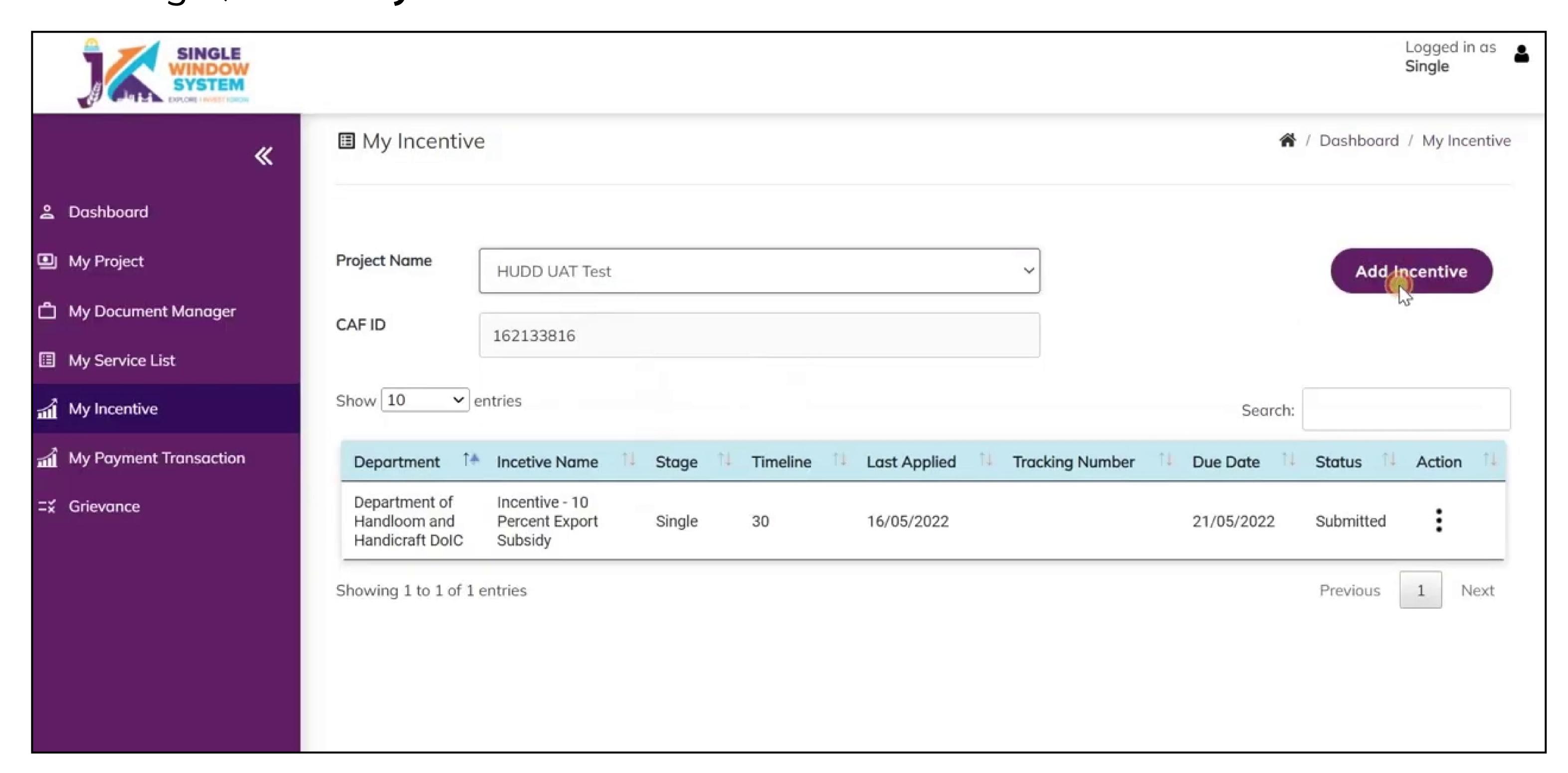
singlewindow.jk.gov.in 10 Percent Export Subsidy

Single Window System - J & K

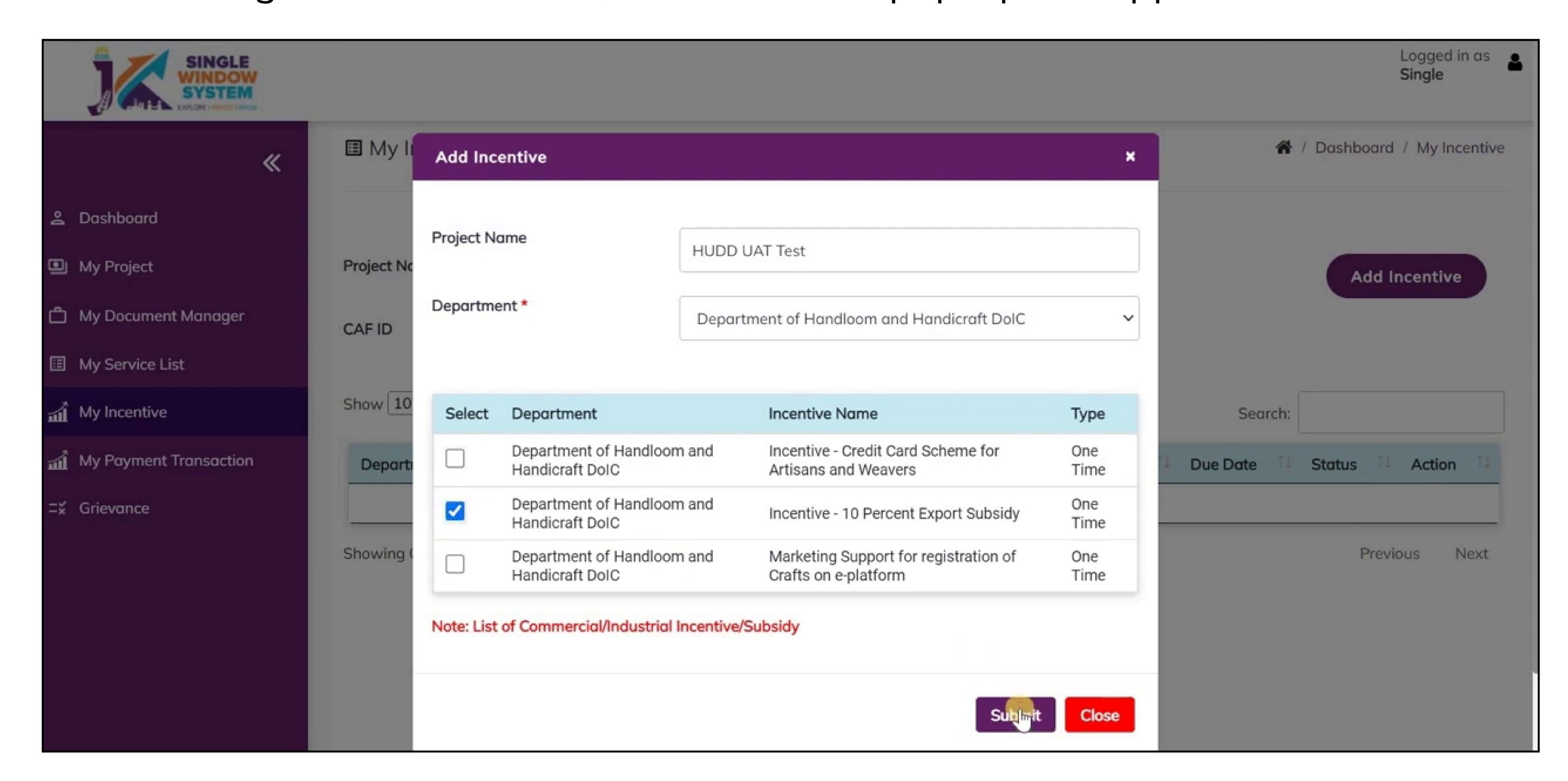


10 Percent Export Subsidy

After login, select My Incentive from the left side menu. Click on Add Incentive.



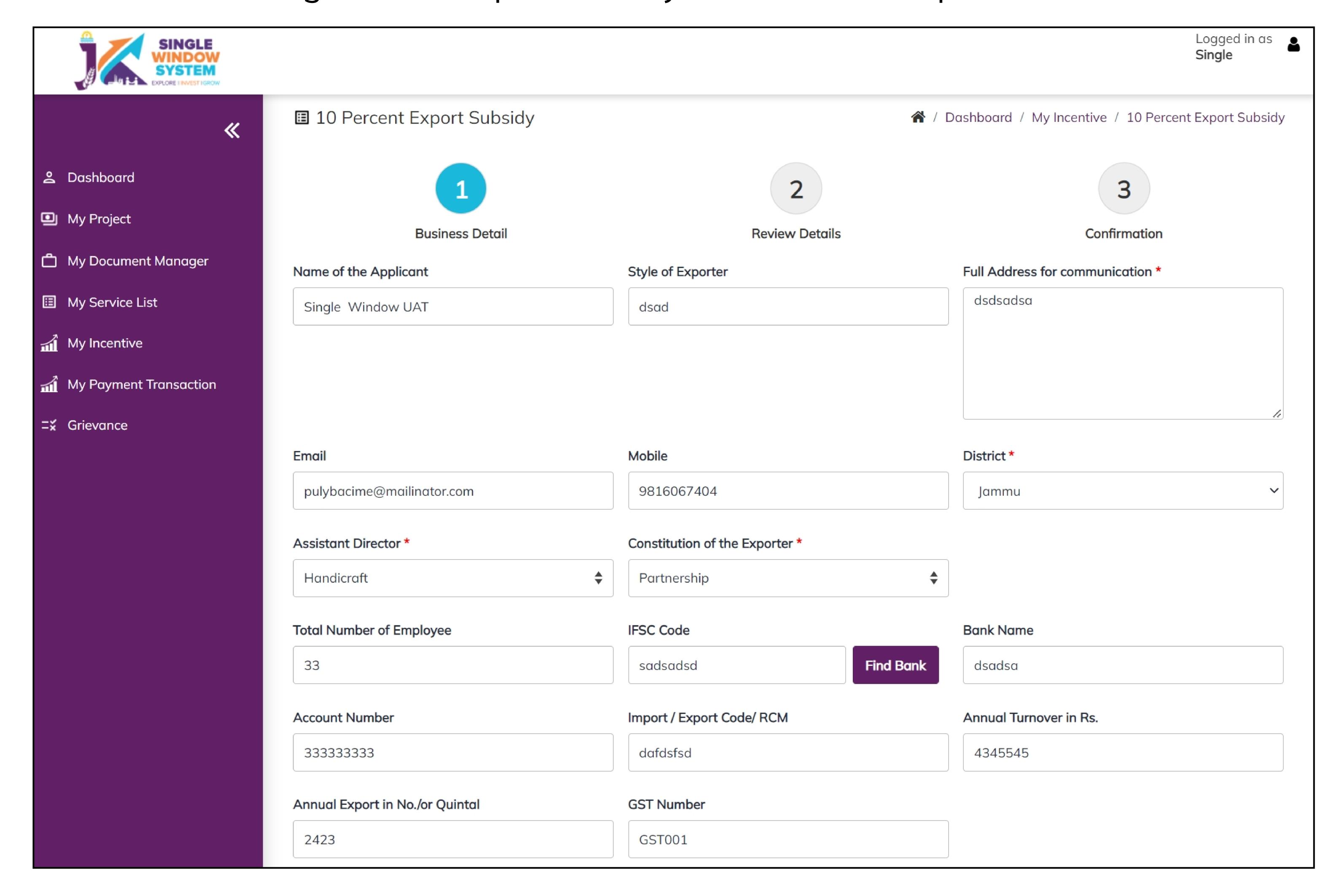
After clicking on Add Incentive, Add Incentive pop-up will appear.



Select Department of Handloom and Handicraft DoIC in **Department** field and on Incentive Name, check the **Incentive - 10 Percent Export Subsidy** and click on the **Submit** button.



Now, the following form will open which you have to fill to proceed:



Name of Applicant- Enter the name of the applicant here.

Style of Exporter- Enter the style of exporter here.

Full Address for Communication- Enter here the Full address for communication.

Email- Enter here the Email ID.

Mobile- Enter here the mobile number.

District- Select the district.

Assistant Director- Select here the assistant director.

Constitution of the Exporter- Select here the constitution of the exporter.

Total Number of Employee- Enter here the total number of employee.



IFSC Code- Enter the IFSC code of bank. In case you don't know the IFSC Code for your bank, click on the **Find Bank** button to fetch the IFSC Code.

Bank Name- Enter the bank name here.

Account Number- Enter here your Bank's Account Number.

Import/Export Code/RCM- Enter details of Import/Export Code/RCM.

Annual Turnover in Rs.- Enter here the annual turnover in Rupees.

Annual Export in No./or Quintal- Enter here the annual Export in number or quintals whichever applies for you.

GST Number- Enter here the GST number.

	PAN Card of Proprietor		import/export Code *	
•	DPR	•	Aadhar	•
	Airway Bill / Bill of Landing *		Invoice / bill raised on the importer by the company (IOB) *	shipping
•	PAN	•	Aadhar	•
	Bank/Custom certified of the commertial invoice (BRC) *		Audited Financial bank statement for the year *	last one
•	PAN	\$	DPR	•
ncome Tax returns of past three years * GST returns of past three years *			GI certification form quality control wing / Testing lak	
\$	DPR	\$	Aadhar	\$
		Airway Bill / Bill of Landing * PAN Bank/Custom certified of the commertial invoice (BRC) * PAN GST returns of past three years *	♦ Airway Bill / Bill of Landing * ♦ PAN ♦ Bank/Custom certified of the commertial invoice (BRC) * ♦ PAN ♦ GST returns of past three years *	Airway Bill / Bill of Landing * Invoice / bill raised on the importer by the company (IOB) * PAN

Attachments:

In the Attachment section select the documents from the drop down menu. Select all the documents accordingly. If the document is not in the dropdown then you can add that document in document manager and your document will be then showing under the dropdown menu. After filling all the required fields, click on the **Submit** button to proceed.



Now, you can view all the filled details. To change/modify any details click on the Edit button, else click on the Continue button. Now, incentive for 10 Percent Export Subsidy is successfully added.