



singlewindow.jk.gov.in

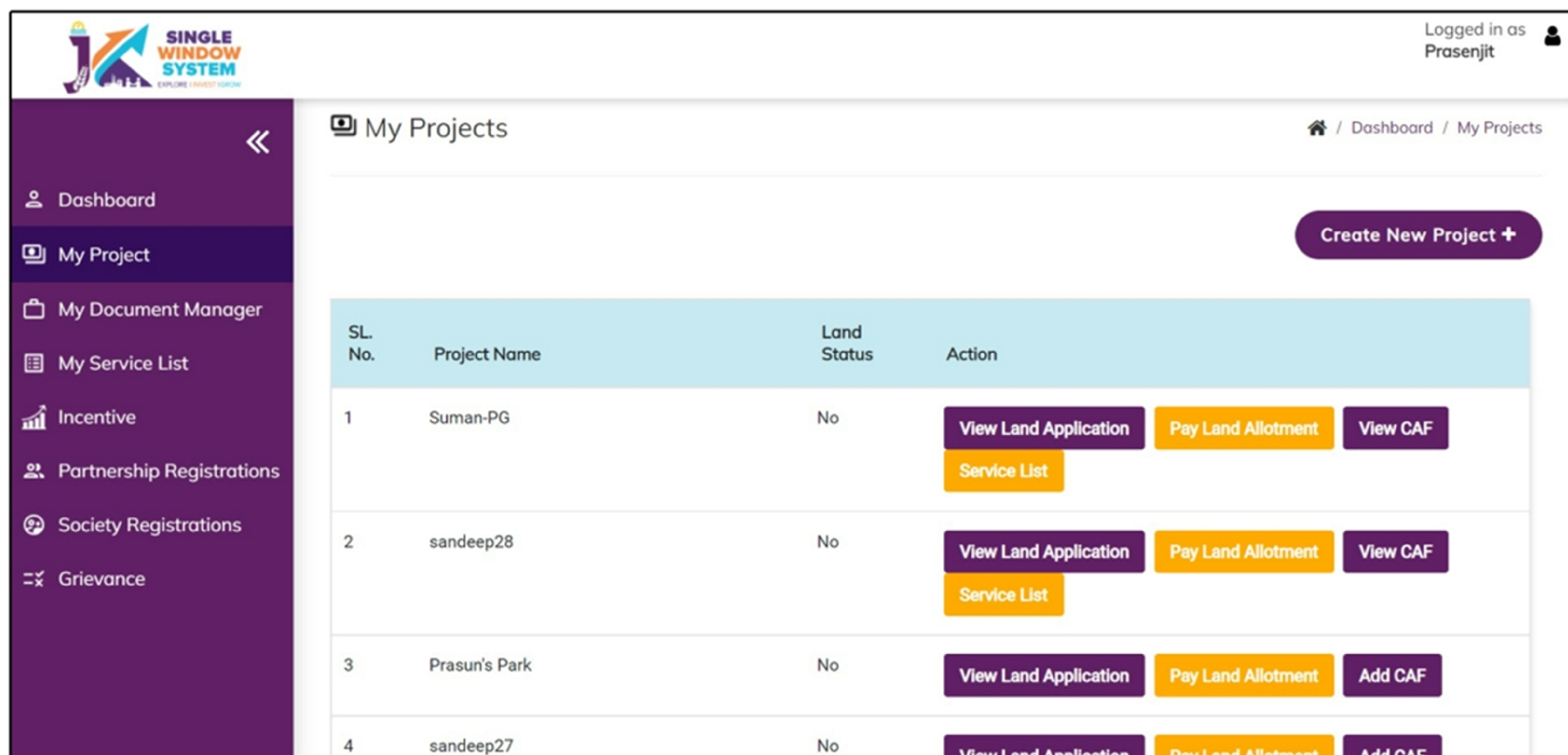
**Prior Permission for
Substantial Expansion
Additional line of Activity**

Single Window System - J & K

NOTE

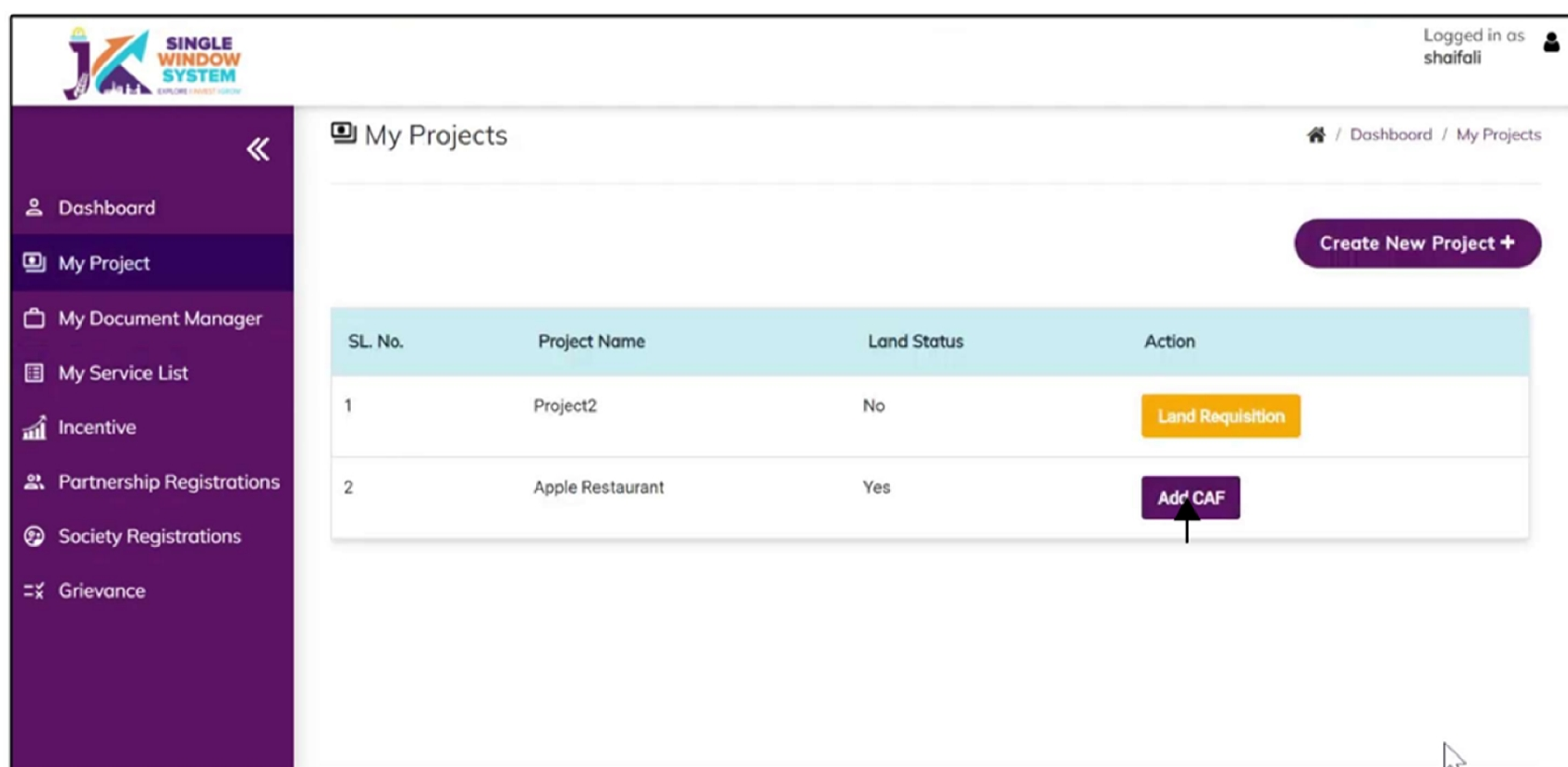
Please Create Project before applying for any services

After login into the website, select My Project from the side menu. Then following page will appear. Click on the Create New Project to create your project.



Please Add CAF to Start Applying for Services

After login, select **My Project** from the side menu and click on **Add CAF** action button from the project list. Note: Add CAF button will not come if land requisition payment is incomplete.

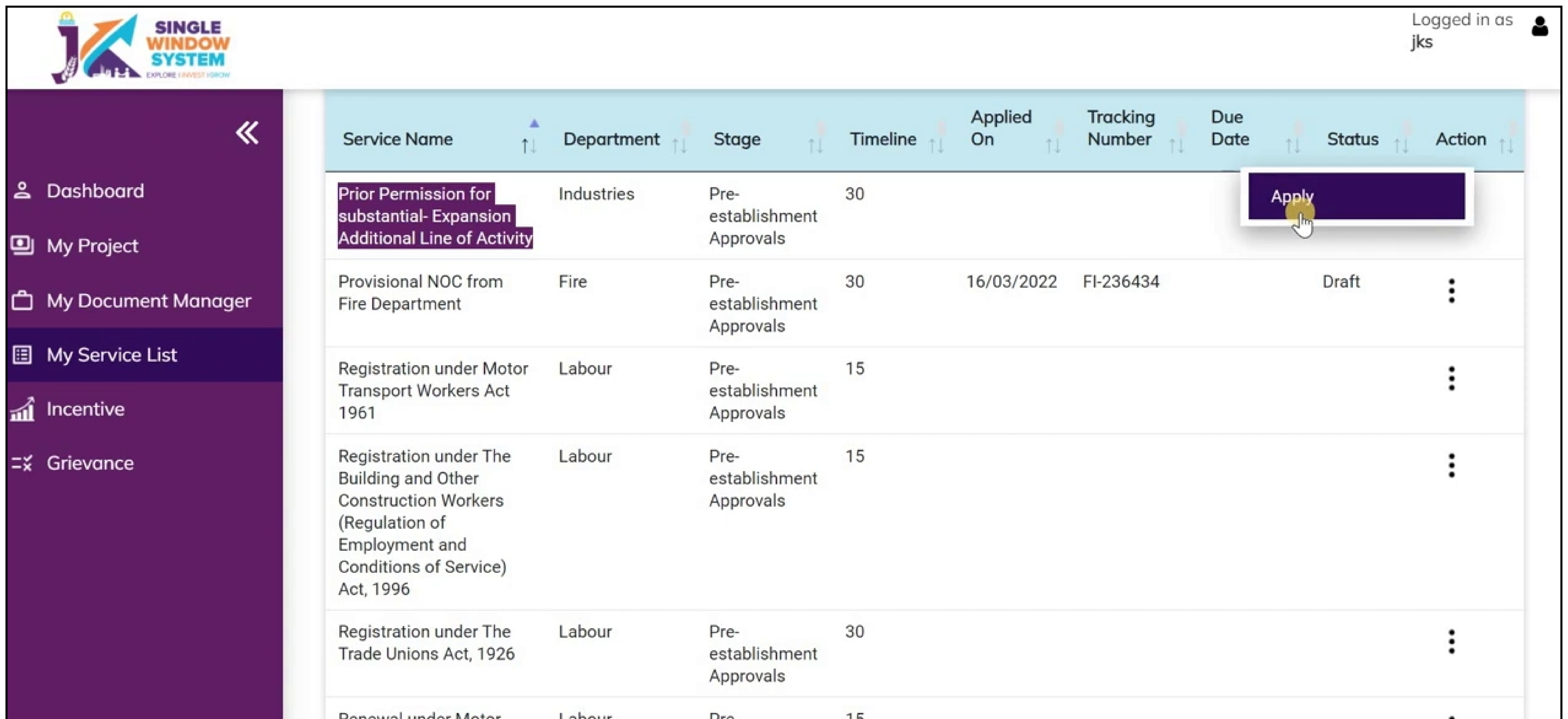


For more details on how to create project and add CAF, visit the following link:

https://singlewindow.jk.gov.in/user_manual

Prior Permission for Substantial Expansion Additional line of Activity

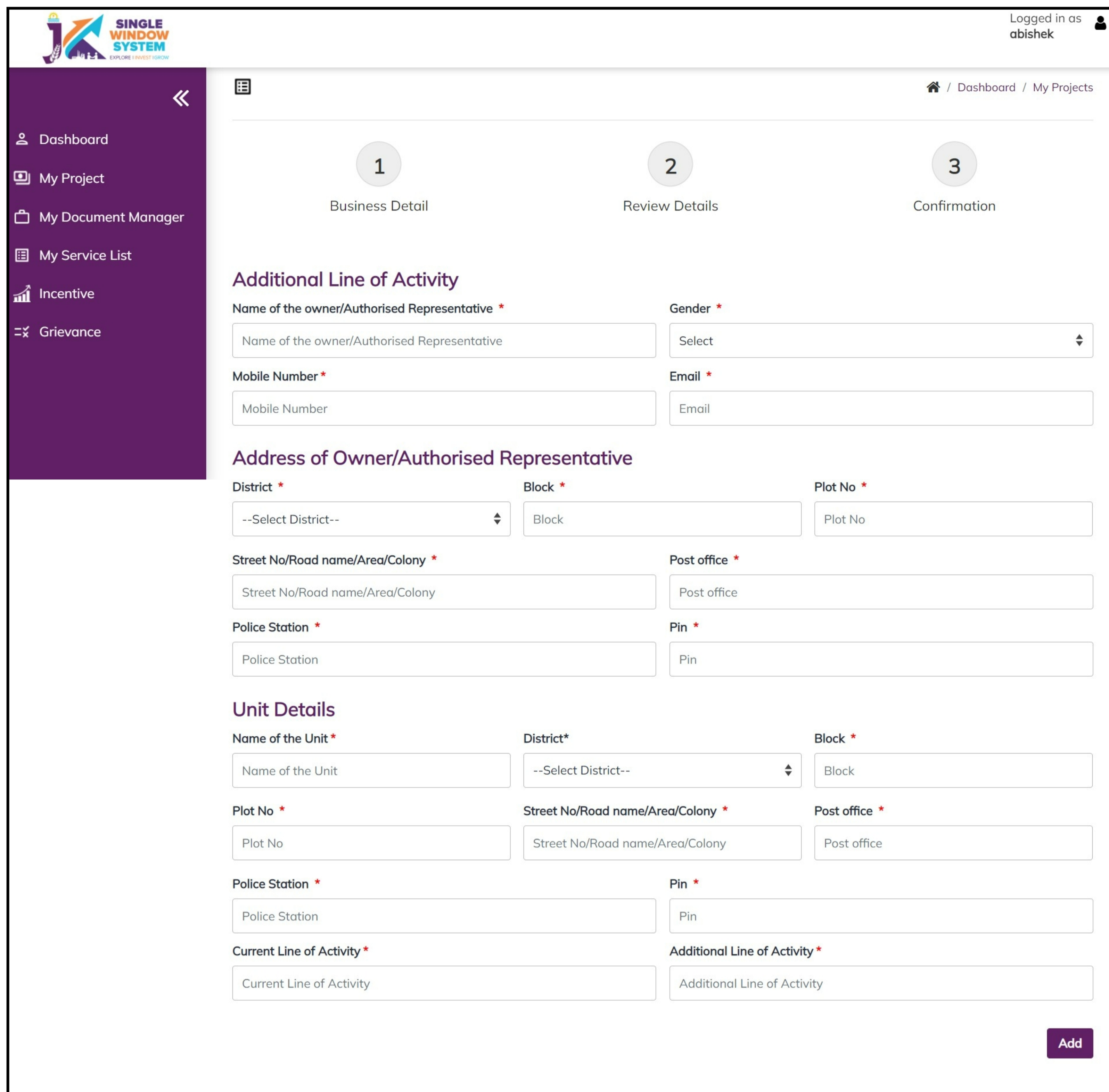
After login, select **My Service List** from the left side menu. From the service name column, Apply for **Prior Permission for Substantial Expansion Additional line of Activity**.



Service Name	Department	Stage	Timeline	Applied On	Tracking Number	Due Date	Status	Action
Prior Permission for Substantial- Expansion Additional Line of Activity	Industries	Pre-establishment Approvals	30					Apply
Provisional NOC from Fire Department	Fire	Pre-establishment Approvals	30	16/03/2022	FI-236434		Draft	⋮
Registration under Motor Transport Workers Act 1961	Labour	Pre-establishment Approvals	15					⋮
Registration under The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996	Labour	Pre-establishment Approvals	15					⋮
Registration under The Trade Unions Act, 1926	Labour	Pre-establishment Approvals	30					⋮
Renewal under Motor	Labour	Pre-	15					⋮

After clicking on apply, **Prior Permission for Substantial Expansion Additional line of Activity** page / Instructions page will appear. Read the instructions carefully and then click on the **continue** button.

Now, the following page will appear.



Additional Line of Activity:

Name of the owner/Authorized Representative - Enter the name of the owner or the Authorized Representative here.

Gender - Select gender Male, Female or Other from the dropdown list.

Mobile Number - Enter the mobile number here.

Email - Enter your Email ID here.

Address of Owner/Authorized Representative

District - Select district where the property comes under.

Block - Select block where the property comes under.

Plot Number - Specify the plot number here.

Street No/Road Name/Area/Colony - Specify the street number, Road Name, Area or Colony of the owner or the authorized representative.

Post Office - Specify the post office of the owner or the authorized representative.

Police Station - Specify the police station of the owner or the authorized representative.

PIN - Enter the PIN Code of the owner or the authorized representative.

Unit Details:

Name of the Unit - Enter the name of the unit.

District - Select district where the property comes under.

Block - Select block where the property comes under.

Plot Number- Specify the plot number of the unit here.

Street No/Road Name/Area/Colony - Specify the street number, Road Name, Area or Colony of the unit.

Post Office - Specify the post office of the unit.

Police Station - Specify the police station of the unit.

PIN - Enter the PIN Code of the unit.

Current Line of Activity – Enter the current line of activity of the unit.

Additional Line of Activity- Enter the Additional Line of Activity.

After filling the required field, click on the Add button to proceed.

Now, you can view all the filled details. To change/modify any details click on the edit button, else click on the confirm button.